

FOS Studio Privacy Policy

At FOS Studio, we prioritise your privacy and are committed to protecting your personal information. This Privacy Policy outlines how we collect, use, and safeguard your data in connection with our services in social media management, content creation, photography, and drone footage for any type of video.

1. Information We Collect

Personal Information:

- Name
- Email address
- Phone number
- Billing address
- Payment information

Project Information:

- Details and specifications of the services you request
- Any relevant media files or content provided by you for the project

2. How We Use Your Information

Service Delivery:

- To provide and manage our services, including project planning, execution, and delivery of final products
- To communicate with you regarding project updates, changes, and completions

Payment Processing:

- To process payments for our services

Marketing and Communication:

- To send you promotional materials, updates, and special offers related to our services
- You can opt-out of these communications at any time

Legal Compliance:

- To comply with legal obligations and protect our rights

3. Data Sharing and Disclosure

We do not sell, trade, or otherwise transfer your personal information to outside parties except as described below:

- **Service Providers:** We may share your information with trusted third-party service providers who assist us in operating our business, such as payment processors and IT support.
- **Legal Requirements:** We may disclose your information if required to do so by law or in response to valid requests by public authorities.

4. Data Security

We implement a variety of security measures to maintain the safety of your personal information.

These measures include:

- Secure servers and networks
- Encryption of sensitive data
- Regular security audits and updates

5. Data Retention

We retain your personal information for as long as necessary to fulfil the purposes outlined in this Privacy Policy unless a longer retention period is required or permitted by law.

6. Your Rights

You have the following rights regarding your personal information:

- **Access:** You can request a copy of the personal information we hold about you.
- **Correction:** You can request that we correct any inaccuracies in your personal information.
- **Deletion:** You can request that we delete your personal information, subject to certain exceptions.
- **Restriction:** You can request that we restrict the processing of your personal information.
- **Portability:** You can request a transfer of your personal information to another entity.

To exercise any of these rights, please contact us at info@fos-studio.com.

7. Cookies and Tracking Technologies

We may use cookies and similar tracking technologies to enhance your experience on our website. You can control cookie settings through your browser.

8. Third-Party Links

Our website may contain links to third-party sites. We are not responsible for the privacy practices of these sites and encourage you to read their privacy policies.

9. Changes to This Privacy Policy

FOS Studio reserves the right to update or change this Privacy Policy at any time. Any changes will be posted on this page with an updated effective date.

10. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us at info@fos-studio.com.